

MINUTES
VILLAGE OF HOLLEY
72 Public Square
Board of Trustees
Organizational Meeting
July 12, 2016

Present: Mayor Brian Sorochty, Skip Carpenter, James DeFilipps, Kevin Lynch, Connie Nenni

Public Present: Sharon Miller, John DeFilipps and Krista Wiley

- PLEDGE OF ALLEGIANCE
- CALL TO ORDER at 5:32 PM

APPOINTMENTS:

The Mayor does hereby make the following appointments:

APPOINTMENTS

1 YR TRUSTEE	James DeFilipps
DEPUTY MAYOR	Kevin Lynch
CLERK TREASURER	To be appointed at a later date
DEPUTY CLERK TREASURER	To be appointed at a later date
ATTORNEY	John Sansone, Esq.

VILLAGE STAFF

PART TIME OFFICE STAFF	Charlene Sielaff
CLEANER	Richard Huffer
POLICE CHIEF	Village of Albion – Roland Nenni
PART TIME POLICE OFFICERS	Robert Barton
	Robert G. Barton
	Miguel Bermudez
	Michael Boehm
	Guy Burke
	Steven Fox
	David Nenni
	James Prusak
PART TIME POLICE CLERK	Cheri Gugliuzza
SUPERINTENDENT ELECTRIC & WATER	Matthew Campbell
ELECTRIC & WATER MAINTENANCE	Dylon Love
	Lamont McMillian
	Donald Wharram
CLERK	Karen Pearson
SUPERINTENDENT OF PUBLIC WORKS	David Nenni
LABORER	John Bartlett
MEO	Michael Whipple
PART TIME WORKERS	Billy Joe Pifer
	Kenneth Vandetti
ANIMAL CONTROL OFFICER	David Nenni
TAX COLLECTOR	Clerk Treasurer
DEPUTY TAX COLLECTOR	Deputy Clerk Treasurer
	Charlene Sielaff
VITAL STATICS REGISTRAR	Clerk Treasurer
	Deputy Clerk Treasurer
PART TIME VITAL STATICS REGISTRAR	Charlene Sielaff
HISTORIAN	Marsha DeFilipps
CODE ENFORCEMENT OFFICER	Ronald Vendetti

JOINT PLANNING/ZONING BOARD

MEMBER	Sandra Heise – 5 year term
MEMBER	Mark Bower – 4 year term
MEMBER	Monica Seeler – 3 year term
MEMBER	Donald Penna – 2 year term
MEMBER	William Billotti – 1 year term
MEMBER	Christina Bishop – Alternate

The Mayor appointed the following Trustees for the various Departments:

AREA	TRUSTEE
ELECTRIC & WATER DEPARTMENT	Trustee Nenni, Trustee Carpenter
PARKS & DECORATION	Trustee Lynch, Trustee Carpenter
STREET, NOW PLOWING, SANITATION & REFUSE PICKUP	Trustee DeFilipps, Trustee Carpenter
POLICE DEPARTMENT	Mayor Sorochty
RECREATION YOUTH COMMITTEE	
SENIOR CITIZEN GROUP	Trustee Lynch, Mayor Sorochty
WATER POLLUTION PLANT	Trustee Nenni, Trustee Carpenter
BUILDINGS	Trustee Nenni, Trustee DeFilipps
ENVIRONMENTAL & HAZARDOUS WASTE	Trustee DeFilipps, Trustee Lynch
PUBLICITY	Mayor Sorochty
LOANS & GRANTS	Mayor Sorochty, Trustees Nenni & Lynch

The above Trustees are responsible for the Department to which they are appointed. Any complaints or requests are to be referred to the same and to be passed along to full Board to be acted upon. No one Trustee is to commit himself or herself to make a decision without full consent of the Board of Trustee. This responsibility remains for the Board.

Motion by Trustee Carpenter and seconded by Trustee Lynch that approval be given to the appointments made by Mayor Sorochty as presented.

Motion carried.

Motion by Trustee Nenni and seconded by Trustee Lynch for the following:

- First Niagara Bank – Holley Office is designated the official depository for the Village of Holley Funds for the ensuing Fiscal year 2016-2017.
- The Westside News (Suburban News) Newspaper is designated as the official newspaper for the fiscal year for publication of all Village Legal Notices.
- The Regular Village Board Meeting be held the second Tuesday of each month at 7:00 PM and the clerk will put one notice in the paper as required by law and in the village office window.
- The Regular Village Supervisor Meeting be held on the second Tuesday of each month at 5:30 PM.
- The following be authorized to sign checks against each account for the Village of Holley. (Clerk Treasurer and Mayor). In case of an absence, checks will be signed by the appointed Deputies. This motion does not include the Tax Collection Account which is signed only by the Clerk Treasurer or Tax Collector.
- **Mileage:** That all Village Officials/Employees will be reimbursed at the current 2016 IRS rate when personal vehicles are used while performing their official duties on behalf of the Village of Holley.
- **Conferences:** that all meetings, conferences, or schools that are to be attended by Village Officials/Employees which will be a benefit to the Village of Holley will be approved by the Board of Trustees prior to attendance, except in case of an emergency and or time frame, where the Mayor of said Village will then issue a verbal approval that will be reported to all Board members.

Motion carried.

Motion by Trustee Carpenter and seconded by Trustee Lynch

Purchasing: that all purchases under \$499 can be purchased at will, items from \$500 up to \$999 require verbal approval from 3 Board members, and all items purchased over \$1,000 need complete Board approval before the purchase is made.

Motion carried.

SUPERVISOR’S MEETING

Discussion:

- DPW Report
- Code Enforcement Report
- WWTP Report
- WATER/ELECTRIC Report
- POLICE Report
- CLERK Report

BOARD OF TRUSTEE’S MEETING

Motion by Trustee Carpenter and seconded by Trustee Lynch to approve minutes of the Public Hearing Meeting and Board Meeting held on June 14, 2016.

Motion carried.

OLD BUSINESS:

- Permit process for special events – Set up working meeting for 7/16/16

DISCUSSION:

- DPW would like to purchase a pull behind cement mixer cost approximately \$2,900 – add as a motion.
- Board Docs paperwork – Atty. Sansone needs additional documents (i.e. SLA and AUP Agreements)
- Collection agencies – proceed with Source One – have Atty. Sansone review contract
- Xpress pay – not interested
- Law Enforcement Steering Committee update

Motion by Trustee Nenni and seconded by Trustee Carpenter to approve voucher summary totals as indicated below:

FUND	PRE-PAID	DIRECT-PAYS/ WIRE TRANS	ABSTRACT	TOTALS
A (GENERAL)	\$15,014.01	-0-	\$26,087.88	\$41,101.89
F (WATER)	\$1,900.48	-0-	\$11,254.11	\$13,154.59
G (SEWER)	\$197.80	-0-	\$6,770.18	\$6,968.06
GRAND TOTAL: A,F,G	\$17,112.29		\$44,112.17	\$61,224.46
E (ELECTRIC)	\$54,925.09	-0-	\$33,956.54	\$88,881.63
TA (TRUST & AGENCY)	\$441.19	-0-	-0-	\$441.19
MONTHLY TOTALS	\$72,478.57		\$78,068.71	\$150,547.28

Motion carried.

Motion by Trustee Carpenter and seconded by Trustee Lynch to adopt the following resolution as stated:

Resolution 2016-08 for Matt Campbell to attend the Municipal Electric Utilities Association of New York State's Annual Meeting from August 30-September 2, 2016 as the Village of Holley's Electric representative.

DELEGATE RESOLUTION

At a regular meeting of the Board of Trustees of the Village of Holley, New York, held on July 12, 2016, the following resolution was adopted:

Moved by Trustee Carpenter and seconded by Trustee Lynch

WHEREAS, the Board of Trustees of the Village of Holley, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on August 30, 31, September 1, 2, 2016, to be held at Holiday Valley, route 219, Ellicottville, NY, and

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW, THEREFORE BE IT RESOLVED, that Matthew Campbell be and is hereby delegated as the accredited delegate of the Village of Holley, New York.

I certify that this resolution was adopted by the Board of Trustees of the Village of Holley, New York on the 12th day of July, 2016.

MARY ELLEN RIDLEY
Acting Clerk

Motion carried.

Motion by Trustee Carpenter and seconded by Trustee Lynch to accept the resignation of Lloyd Christ, III from the Village of Holley Police Department effective June 15, 2016.

Motion carried.

Motion by Trustee Lynch and seconded by Trustee Carpenter to approve the costs of Phase II training at Genesee Community College of Christopher Glogowski and Ashleigh Manke (now known as Ashleigh Poler) at a cost not to exceed \$600 each, total cost \$1,200.00.

Motion carried.

Motion by Trustee Carpenter and seconded by Trustee Lynch to approve the purchase of a pull behind cement mixer at a cost not to exceed \$2,900 with the cost of the purchase to be borne by the DPW and Electric & Water Department.

Motion carried.

Motion by Trustee Nenni and seconded by Trustee Carpenter authorizing Mayor Sorochty to enter into and sign the agreement with OutSource Receivables Management, Inc., subject to Attorney approval.

Motion carried.

Motion by Trustee Lynch and seconded by Trustee Nenni to adjourn The Village of Holley Board of Trustee meeting at 7:45PM

Motion carried.